Material Sheet

Getting to the Material Sheet List

Navigate to the list of material sheets by clicking ***Bidding > Material Sheets*** on the database admin dashboard. Clicking on the name of any material sheet in this list will allow you to edit that material sheet.

Material Sheet Editor

This section will explain what each field means.

- Main
  - **Name**: *Required* Display name of material sheet.
  - **Available**: When false, will not show up in the list of material sheets on the site.
  - **Shop Staff Only**: When true, only shop staff users can see / add this material sheet.
  - **Description**: Description of the material sheet, shows up on the site.
  - **Shop Notes**: Any custom office / shop notes, only visible to shop staff users.
  - **Category**: Which category this material sheet belongs to.
  - **Size Restrictions**: Min / Max width, height, thickness of this material sheet.
  - **Special Order Sheet**: Check if this material sheet is special order.
  - **Override Size Restrictions**: When checked, the size restriction for this material overrides the size restrictions of the product.
- Sheet Info
  - **Width**: Width of sheet.
  - **Height**: Length of sheet.
  - **Thickness**: Thickness of sheet.
  - **Priority**: Priority of sheet between 1 and 10, 1 being high priority 10 being low priority. This is used when determining which sheet size restrictions to check first.
  - **Stock Quantity**: The amount of sheets we have in stock for this material sheet (not currently used).
- Vendor
  - **Vendor**: Select which vendors we can get this sheet size from (will be removed and moved to the Material Interior / Material Exterior).
  - **Purchase Price**: Price we are purchasing for the sheet (will be removed and moved to the Material Interior / Material Exterior).
  - **Vendor Lead Time**: Lead time for material sheet in days (will be removed and moved to the Material Interior / Material Exterior).

- **Vendor Item Number**: SKU / Vendor ID of material sheet (will be removed and moved to the Material Interior / Material Exterior).
- **Web Link**: URL to material sheet (will be removed and moved to the Material Interior / Material Exterior).

XML Export

- **Export Value**: This will overwrite the name of the material sheet that is exported to Microvellum. If blank, the name of the material sheet will be exported.
- **MV Prompts**: This is a list of properties that will be exported to Microvellum. Can use any of the variables shown on this tab.

Availability

- **Material Exterior**: Selected exterior materials that this material sheet applies to.
- **Material Interior**: Selected interior materials that this material sheet applies to.

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